City of Redmond Human Services Commission Meeting Summary Tuesday, January 24, 2012 6:30-8:30 p.m.

<u>Members Present</u>: Steve Daschle, Jason Dick, John Enslein, Lynn Fleshman, Miles Mitchell, Kerry Smith, Connie Stansberry

Staff Present: Colleen Kelly, Brooke Buckingham

Guest: Valerie Bays

The meeting was called to order at 6:30 p.m.

January 9 meeting summary was not available for approval.

Public Comment: There were no members of the public present at this meeting.

Updates from Commissioners:

Steve and Colleen updated the Commission on where they are at with filling the empty seat. Valeria Bays has been selected by the Mayor and will be intereviewed by Council. Hopefully she will be able to attend the first February meeting as an official Commissioner.

Updates from Staff:

The public hearing on Section 8 has been rescheduled due to the winter storm. It will be held February 7. Steve will testify in favor of the ordinance on behalf of the Commission. Commissioners are welcome to testify as a citizen as well.

Old Business – Deep Impact Projects

Colleen and Brooke shared updates on the top four "deep impact" projects that were selected at the previous meeting.

• Expanding Neighborhood Schoolhouse or Family Net model (continue to Junior High and/or add another elementary school). Colleen followed up with David Downing of YES. With additional funding, YES has the capacity to serve another elementary school or potentially Redmond Junior High.

- **Supporting Nourishing Networks approach**: Colleen followed up with Linda Benson. This project is still in very preliminary stages. Hopelink is acting as a convener in the process so there is not really a recipient for funds at this point in time.
- **Job Training Model** (examples: La Cocina Food Incubator Program, Fare Start and Moon Town). Brooke followed up with Meghan Altimore. Hopelink is in a position to add FTE (\$40-50,000) whose primary responsibility would be to connect with employers to target job opportunities for clients receiving employment services. Alternatively, Hopelink would also consider a large-scale project that potentially creates jobs. This would invole partnering with technical colleges to create CDL training. Hopelink could leverage funds through the DART contract (King County Metro).
- **Project Smart Turn** Court diversion for at risk youths with a mentorship component. Brooke followed up with Ken Wong, who stated that a mentorship program is valuable and could be needed, potentially at Einstein Elementary. He did not provide details about the need for a court diversion program in Redmond.

Rather than pursuing one pre-defined project, the group discussed another project idea (number 12), which is to invest in a critical resource identified by agency that enables the agency to provide more services. The group agreed to pursue this approach. There was concern over having the agencies go through another RFP process that may or may not result in funding. It was proposed that agencies complete a letter of intent as the first step.

The group looked at the criteria that would be used to consider projects for potential funding.

- How do you know there is a significant need for this project specifically for Redmond residents? (Criteria 1)
- Who would be the primary "client" and who else might also benefit? (Issue of "reach")
- What specific difference would you expect this project to make for the participants and how will you know if that result is achieved? (measurable results)
- Would an award of city funds to support this effort open doors to any additional resources that might not otherwise be available? (leverage)
- Might this project include a long term focus on improving a specific problem in our community? If so, how? (moving the needle)

Brooke and Colleen will work on developing the letter of intent instructions, including the agreed upon criteria above. They will send this to the Commission in advance to the next meeting.

Round Robin Check-in

Human Services Commission January 24, 2012 Page 3

There were no further comments from each of the Commissioners.

New Business – 2012 Workplan

The group reviewed the 2012 workplan. Brooke updated the Commission on the application process timeline. The online tool is being developed and tested. There was brief discussion on what would be included in the application and how some of the content was not relevant. Brooke will send the application questions to the Commission for feedback. Brooke will also send the last cycle's supplemental form and rating criteria to the Commission to see what changes we want to make for the next round.

Next Regular Meeting

The next meeting of the Commission will be held on Monday, February 13, 6:30-8:30 p.m.

This meeting was adjourned at 8:30 p.m.